

**OFFICER VACANCY ANNOUNCEMENT
FOR APPOINTMENT/INITIAL APPOINTMENT TO THE
TEXAS AIR NATIONAL GUARD**

AMENDMENT2: Submission e-mail address

POSITION: Public Health Officer

ANNOUNCEMENT: 136-15-45

AFSC: 043H3

ISSUE DATE: 27 May 2015

POSITION #: 0980543

CLOSING DATE: Until Filled

GRADE: Initial Commission – Lt Col

LOCATION: 136th Medical Group
NAS/JRB, Fort Worth Texas 76127

Remarks: This is a military vacancy and will be accepting trainees. Please see paragraph 3.2 for specific education requirements. Applicants must meet these requirements in order to be considered for this announcement.

Applications must arrive at the 136 AW/Military/AGR Application Inbox at the following e-mail address: (usaf.tx.136-aw.mbx.military-agr-application@mail.mil) no later than **2359 Central Time** on the closeout date of the job announcement. Applications must be complete upon initial submission in one single PDF package, not to exceed 6 MB and with the proper naming convention of Last Name- Announcement number (i.e. Last Name-136-13-56). Applications submitted in pieces will not be accepted and automatically disqualified. All packages must be redacted for Personal Identifiable Information (PII). Copies of official transcripts will be accepted, if they are required per the announcement. If selected for the job announcement, official transcripts will be required at a later date.

Incomplete packages, packages not meeting mandatory criteria, or packages received after the close out date as indicated on the job announcement will **NOT** be considered.

Applications will be reviewed no earlier than three business days prior to the close out date.

Qualification/Disqualification letters will be emailed to each applicant NLT 10 days after the announcement close out date. If you need to update a previously submitted package and it is before the closed out date, you must send a new complete package with the updated information. Sending only the updates will disqualify your package as incomplete packages are not accepted. Email constraints limit the size of an application to 6 MB and will need to be named in the subject line as Update Last Name-Announcement number in the following format (i.e. “**Update Last Name-136-13-34**”)

ITEMS REQUIRED FOR: USAF, AF RESERVES OR ANG COMMISSIONED OFFICERS:

1. A completed AF Form 1288 (Application for Reserve Assignment) - can be obtained from <http://www.e-publishing.af.mil>
2. Copies of Last 3 OPRs
3. Resume with both civilian and military work experience
4. Records review rip - can be obtained from vMPF, your Commander Support Staff, or your servicing MPF
5. Letter of introduction
6. Current passing fitness test
7. Letters of recommendation (Optional: 3 Max, One from current supervisor).
8. Certified Copy of college transcripts (IF RETRAINING)

ITEMS REQUIRED FOR: ALL OTHER APPLICANTS

1. Completed AF Form 24 (Application for Appointment) - can be obtained from <http://www.e-publishing.af.mil> AF Form 24 and resume will be detailed chronologically of civilian and military experience with special emphasis on areas of experience and education related to position applying for.
2. Certified Copy of college transcripts
3. Personal resume
4. Cover letter,
5. Letters of recommendation (Optional: 3 Max, One from current supervisor).

PERSONAL INTERVIEWS: Applicants must be available for interview. Applications will be reviewed and qualified applicants will be notified to meet the Selection Board. Applicants will be notified by phone/mail of interview time and place. Payment for travel is **NOT AUTHORIZED**.

REASONABLE COMMUTING DISTANCE: Vacancies will normally be filled from personnel who are within or are willing to move within reasonable commuting distance of the military unit.

NOTE: The Adjutant General will not look favorably upon personnel who apply and are selected for a position in one geographical area and subsequently request to be transferred to another area because of the commuting distance involved. All applicants will receive consideration for this position without regard to race, religion, color, national origin, sex, political affiliation, kinship, and other non-merit factors.

POSITION QUALIFICATIONS

1. Specialty Summary. Applies public health and preventative medicine knowledge, techniques, and skills to promote health and reduce the incidence of communicable diseases, occupational illnesses, food borne diseases, and disease/non-battle injuries while at home base as well as in deployed and field conditions. Promotes public health and Airman medical readiness through epidemiological surveillance of health and disease trends in populations, monitoring of food safety practices, sanitation in public and food service facilities, administering/monitoring various aspects of occupational health, and ensuring Airmen are medically ready to deploy. Related DoD Occupational Group: 260803.

2. Duties and Responsibilities:

2.1. Develops, plans, and implements public health activities. Conducts preventive medicine communicable disease control, occupational health, food safety, force health management, and disaster response programs. Establishes and maintains liaison with other medical treatment facility personnel and local public health agencies to ensure an integrated public health program. Advises on public health issues, including manning, and training. Identifies required facilities, personnel, funding, and other resources. Prepares regulations and operating instructions, acquires technical bulletins, and presents training programs to support public health. Evaluates existing public health programs and recommends changes in policies and procedures. Supports Reserve and Guard component units assisting with the determination of program effectiveness and compliance with standards.

2.2. Initiates, directs, and conducts preventive medicine and communicable disease control programs. Applies epidemiological and statistical methods to identify and evaluate factors increasing disease morbidity and mortality. Collects and reviews beneficiary morbidity data to establish baseline data and identify trends. Compares data to local, state, and federal morbidity reports. Notifies the Chief of Aerospace Medicine about trends or outbreaks that may adversely affect the Air Force population. Directs and conducts epidemiological investigations of communicable diseases and food borne disease outbreaks, and makes recommendations to curb and prevent their recurrence. Conducts contact investigations of patients with sexually transmitted infections and active or latent tuberculosis. Monitors the medical facility employee health program and reports compliance to facility leaders. Plans and develops disease vector surveillance program, coordinating efforts with local community programs where possible. Provides communicable disease education to all beneficiaries.

2.3. Directs and conducts food safety and public facility sanitation programs. Evaluates food preparation and storage facilities, distributors, equipment, and sanitary practices to assess compliance with public health standards for construction, cleanliness, personal hygiene, and food safety. Conducts/oversees periodic vulnerability assessments of on-base facilities and food supplies, as well as off-base distributors delivering food to Air Force installations. Supervises inspection of government owned and retail sales food to determine origin and wholesomeness. Advises procurement, contracting, and accountable property officers on proper disposition of nonconforming and unwholesome food supplies. Collects food samples for laboratory analyses, ensures appropriate testing is completed, interprets test results, and recommends appropriate food disposition actions. Ensures hazardous or suspect foods identified through federal recall systems are removed from service and are appropriately processed for final disposition. Supervises or conducts courses in food safety for food service personnel and facility managers to prevent food borne diseases. Reviews and coordinates plans for renovation or construction of food serving facilities, commissaries, and warehouses. Inspects or supervises inspections of public facilities such as childcare centers, barber and beauty shops, and gymnasiums.

2.4. Participates in the base Occupational Health Program along with members of Flight Medicine, Bioenvironmental Engineering, Primary Care, Ground Safety, as well as workplace supervisors and individual workers. Establishes procedures to identify personnel requiring pre-placement, periodic, and termination medical examinations. Participates in formulating occupational health examination requirements for workers at risk for hazardous exposures. Maintains close liaison with other agencies to develop procedures for prompt identification, investigation, evaluation, mitigation, and reporting of occupational illnesses. Serves as technical advisor to shop supervisors for planning and presenting occupational health education programs. Manages administrative aspects of the Fetal Protection program for active duty and civilian workers.

2.5. Serves as the Installation Medical Intelligence Office and provides medical intelligence to members deploying to exercises and contingencies to reduce disease incidence and promote mission effectiveness. Ensures medical records of deploying members are reviewed and updated by their Primary Care Managers and all required medical tests and other preventive medicine measures are completed prior to deployment. Directs public health efforts in deployment settings and field conditions. Advises on issues relating to site selection, field sanitation, disease threats, physical threats such as heat and cold stress, vector and pest hazards, and contamination control procedures. Monitors disease trends and advises on interventions to mitigate endemic and epidemic morbidity. Monitors food procurement, storage and preparation, and training and hygiene of food handlers. Advises food service personnel on protection and disposition of food items subject to nuclear, biological, or chemical contamination, and effects of natural and other peacetime disasters.

2.6. Directs and conducts the force health management program to ensure preventive health assessments are current for all active duty members. Serves as oversight for PIMR administration to accurately document/track medical requirements.

3. Specialty Qualifications:

3.1. Knowledge. Knowledge of basic epidemiology, microbiology, food technology and hygiene, communicable diseases,

and occupational health is mandatory.

3.2. Education. For entry into this specialty, it is mandatory to possess either: a Doctorate of Veterinary Medicine (DVM/VMD), or Master's Degree in Public Health (MPH/MSPH) plus a bachelor's degree in a biological science, or Enlisted Public Health Technicians applying to become a Public Health Officer must have a bachelor's degree in a biological science*, a CCAF in Public Health/Environmental Medicine Technology or allied health sciences, and 7 years of experience in the Public Health career field with 3 years (AD-equivalent) of job experience in AFSC 4E071. (All degrees must be from accredited institutions/programs (e.g. Veterinary colleges are accredited by the American Veterinary Medical Association, MPH programs are accredited by the Council on Education for Public Health (CEPH) (<http://www.ceph.org/>). Applicants must have/maintain a 3.0 GPA or higher on a 4.0 scale. *Bachelor's degree must be in nursing (BSN/RN), biology, entomology, microbiology, or zoology.

3.3. Training. For award of AFSC 43H3, completion of the Public Health Officer Basic course and the Public Health Officer Advanced course are mandatory.

3.4. Experience. For award of AFSC 43H3, a minimum of 24 months on active duty filling a Public Health Officer position is required. Specifically, for civilian new accessions, time count begins on the date of entry to active duty. For inter service transfers and accessions who are being commissioned from enlisted status, time count begins on the date officer reports to their first duty station. For Air Reserve Component Personnel filling a Public Health Officer position, a minimum of 48 months after assignment to the unit/IMA duty position is required.

3.5. Other. Not used.

E-mail APPLICATIONS TO: usaf.tx.136-aw.mbx.military-agr-application@mail.mil

Subject Line: Last Name-Announcement number (i.e. Smith-136-13-02)

Questions about announcements can be e-mailed to: usaf.tx.136-aw.mbx.military-agr-application@mail.mil

Subject Line: Question-Announcement number (i.e. Question-136-13-03)